



**UNITED REPUBLIC OF TANZANIA
MINISTRY OF NATURAL RESOURCES AND TOURISM
TANZANIA FOREST SERVICE AGENCY**



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Western Zone,
PO.BOX 1285,
TABORA.

13TH June 2023.

**CONTRACT JOB VACANCIES AT TANZANIA FOREST SERVICES
AGENCY(TFS)-WESTERN ZONE**

1. BACKGROUND

Tanzania Forest Services Agency (TFS) is a semi-autonomous Government Agency established through Government Notice No. 269 of 30th July, 2010 under Executive Agency Act (Cap. 245) as amended from time to time. The Agency implements the National Forest and Beekeeping Policy of 1998 and the Forest Act (Cap 323 R.E of 2002) and Beekeeping Act Cap 224 R.E of 2002 which provide the legal framework for the management of forests and bee resources. The Agency is among four units forming the Wildlife and Forest Conservation Service established by the Written Laws (Miscellaneous Amendments) (No. 2) Act, 2020.

The TFS Headquarters is located in Dar es Salaam at Mpingo House, Ivory Room premises along Nyerere Road. TFS operates in seven zones as follows: Eastern zone (Kibaha in Pwani Region), Southern zone (Masasi District in Mtwara Region), Southern Highlands zone (Mbeya City in Mbeya Region), Northern zone (Same District in Kilimanjaro Region), Western zone (Tabora Municipal in Tabora Region), Lake zone (Mwanza City in Mwanza Region) and Central zone (Dodoma City in Dodoma Region). All operational matters of the Agency are handled at the Zones, while the Headquarters deals with strategic management issues.

Tanzania Forest Services Agency (TFS) Western Zone operates in four Regions as follows: Katavi Region (Mpanda, Tanganyika and Mlele), Kigoma Region (Kigoma, Uvinza, Kasulu, Buhigwe, Kibondo and Kakonko), Shinyanga Region (Shinyanga, Kahama and Kishapu) and Tabora Region (Tabora, Sikonge, Urambo, Kaliua, Nzega, Uyui and Igunga)

2. NATURE AND SCOPE OF THE POSITIONS

Tanzania Forest Services Agency TFS - Western Zone invites applications from suitably qualified and competent Tanzanians to fill the following twenty one (21) vacancies in the following positions;

2.1 FOREST OFFICER II (4 Posts)

2.1.2 Duties and Responsibilities

- I. To supervise planting and management of natural forests and plantations
- II. To conduct research related to forestry or environment
- III. To enforce forest policies and legislation
- IV. To build capacity of staff and stakeholders
- V. To conduct planning in forest and coordinate collection and analysis of forest products statistics

2.1.3 Qualification

Holder of Bachelor Degree in one of the following fields; Natural Resource Management, Natural Resource Management for Sustainable Agriculture, Forestry, Agroforestry, Forest Resource Assessment and Management, Forest Management and Nature Conservation, Forestry, Wood Utilization, Forest Ecology, Forestry, Forest Biology, Forest Economics, Natural Resource Management, Forest Engineering from a recognized institution. Must have basic knowledge in computer applications

2.2 FOREST ASSISTANT II (4 Posts)

2.2.1 Duties and Responsibilities

- i. To collect and good keeping of tree seeds;
- ii. To tend tree seedlings and management of tree nurseries;
- iii. To manage trees and forests;
- iv. To undertake patrols within the forests;
- v. To inspect and grade forest products;
- vi. To carry out menstruation in forest;
- vii. To carry out forest extension services;
- viii. To carry out any other duties as assigned from time to time by Supervisor.

2.2.3 Qualifications

Holder of Form IV/VI plus Certificate in one of the following fields: Forestry, Mechanical Wood Industry, Forest Industries Technology or equivalent from a recognized institution.

2.3 FOREST GUARD (11 Posts)

2.3.2 Duties and responsibilities

- i. To guard and prevent unauthorized entry into natural or plantation forests
- ii. To carry out planned and ad hoc patrols of forests
- iii. To monitor movements of people with suspicious forest products and report them to appropriate authorities
- iv. To arrest illegal forest entrants in conjunction with authorized local authorities
- v. To participate in forest fire management practices; and
- vi. To perform any other related duties as may be assigned time to time by Immediate Supervisor.

2.3.3 Qualifications

Holder of Form IV/VI who has attended training of National Service/Military/Fire and Rescue or related training from recognized Institution.

2.4.1 BEEKEEPING ASSISTANT II (2 Posts)

2.4.2 Duties and Responsibilities

- I. To manage Apiaries and bee reserves
- II. To collect beekeeping data
- III. To keep beekeeping records
- IV. To handle harmful bee swarms
- V. To prepare implementation reports

2.4.3 Qualifications

Holder of Certificate in one of the following fields; Beekeeping, Botany and Zoology, from a recognized institution

3.0 MODE OF APPLICATION

Applicants must send an application letters accompanied by a detailed Curriculum Vitae (CV) with a passport size photograph and signed by the applicant; and copies of relevant certificates and transcripts should reach the undersigned through the Postal Address. Application should reach the Office not later than two weeks from the date of this advertisement.

General conditions

- Applicants to the positions must be Tanzanians, aged between 18 and 25 years for Certificates and Diploma holders; and 18 and 30 years for Graduates.
- Applicants must have clean criminal records.
- Academic certificates obtained from foreign universities should be verified by the Tanzania Commission for Universities (TCU)
- Applicants should indicate the position they are applying for in their application letter.
- Applicants should presents/submit a National identification number (NIDA).
- Applicants should be ready to work at any of the offices under Tanzania Forest Service Agency Western Zone .
- Only successful candidates will be contacted through their contact details indicated in the application letters.
- A signed application letter should be written in English and addressed to;

Zonal Commander
Tanzania Forest Services Agency
Gilgis Road. Plot No.3
P.O.BOX 1285
45107 TABORA

ZONAL COMMANDER TFS-WZ
TANZANIA FOREST SERVICES (TFS)
AGENCY
ZONAL MANAGER
WESTERN ZONE
P.O. BOX 1285, TABORA